



HELENSVILLE
AGRICULTURAL & PASTORAL ASSOCIATION
Established 1900

PO Box 23 Helensville 0840 Ph: 09 420 7572 E-mail: info@helensvilleshow.co.nz www.helensvilleshow.co.nz www.facebook.com/HelensvilleShow

ANNUAL KEY HOLDER CONTRACT

Standard / Pony Club / Premium

BETWEEN: HELENSVILLE AGRICULTURAL & PASTORAL ASSOCIATION - hereinafter referred to as the Association **AND:** Signatory on the contact information page (hereinafter referred to as the Key holder).

The Association shall make available to the Key holder the grounds and facilities thereon at 63 Railway Street, Helensville (hereinafter referred to as the Showgrounds) and the Key holder hereby agrees to use the Showgrounds on the following terms and conditions:

STANDARD / PONY CLUB MEMBER / PREMIUM KEY HOLDER (TRAINER):

1. The Key holder shall have the use of the Showgrounds for the period of one year from the 1st of October to the 30th of September the following year.
2. All necessary keys and identification cards will be allocated to the Key holder by the Association when all payments have been received and shall be returned/subscription renewed at the end of the term. Only persons on the identification card will be allowed use of the key. A Key holder bond of **\$57.50** will be paid upon the initial key received, and is refundable when key returned. If a yearly fee is not paid within two subsequent years, the Key holder automatically forfeits the bond paid.
3. All rubbish and manure to be removed from the grounds.
4. **All water taps must be turned off.**
5. NO vehicles to park on the racetrack.
6. No property is to be altered/dismantled in any way.
7. Areas for riding and training will be available at the secretary's office.
8. Track gates must be left as found. Gate 2 **MUST** be latched when a horse / trainer is on the grounds.
9. Livestock on the Showgrounds to be respected always.
10. No dogs allowed.
11. A safety helmet must be worn.
12. The Helensville Pony Club jumps will **not** be available to anyone other than Helensville Pony Club members.
13. Hours of access will be:
Standard / Pony Club Key holders:
Summer hours 6am – 9pm, winter hours 10 am – 6 pm. Sand track from 10am onwards, all year round.
Premium Key holders (Trainers): 5am-10am exclusively for the sand track, 10am-6pm on the Showgrounds for quiet work.
14. Calendar of Events will be issued as updated and Key holders will be notified by email of coming events. Grounds will not be available when another event is being held.

The Key holder is responsible for checking email and ensuring contact details are correct and up to date. Note that the Helensville Show is the last Saturday in February, The Showgrounds will be unavailable the week prior to Show day.

15. The sand track is used 7 days from 5am-10am exclusively for trainers, take care when using the surrounding areas.

16. The Association shall not be held liable in any manner whatsoever for any loss, damage or injury incurred or sustained by the Key holder or equipment arising from the use by the Key holder of the Showgrounds.

17. The Association undertakes to use its best endeavours to comply with all relevant legislation, including the Health and Safety in Employment Act 1992, Health and Safety Act 2015, Hazardous Substances, New Organisms Act 1996.

18. The Key holder hereby acknowledges and agrees that violation of any of these conditions may at Helensville A & P Association's Executive Committee absolute discretion in all respects preclude the Key holder from hiring any of these facilities again in the future and will result in forfeit of the key bond and immediate ban from the Showgrounds.

The Helensville A & P Association Executive Committee's decision will be final in any disputes.

Additional for Helensville PONY CLUB MEMBERS:

1. When/if using Helensville Pony Club jumps you agree that you have the permissions needed and adhere to the safety agreements between the Key holder and Helensville Pony Club.

Additional to PREMIUM KEY HOLDERS (TRAINER):

1. The Premium Key holder shall accompany and supervise riders and horses while on the grounds.
2. Premium Key holders assume responsibility for the maintenance of the sand track, to include harrowing, spraying and any grading as required. Damage caused to critical facilities (fences, gates, water lines) must be reported to the Association immediately and repairs must be undertaken as soon as practicable (or 24 hours).
3. Hours of access will be: 5am-10am, seven days a week. Premium Key holders may use facilities outside these hours for quiet work. No race training or other activity that will interfere with recreational riders are permitted.
3. The sandtrack is exclusively used for Premium Key holders (Trainers), between 6am and 10am, seven days a week. Please be aware of other sharing the surrounding grounds on occasion.

ACCESS:

Key opens outside toilet block, Gate 2.

By signing the Key holder contract details below you agree to adhere to the conditions between the Association and Key holder.



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KEY HOLDER CONTACT DETAILS

NAME: _____

ADDRESS: _____

PHONE: _____ MOBILE: _____

E-MAIL: _____

NAME FOR IDENTIFICATION CARD: _____

(Please circle if applicable:)

PREMIUM KEY HOLDER TRAINER:	Y/N	Would you like to volunteer at the next Show?	Y/N
STANDARD KEY HOLDER:	Y/N	Are you interested in becoming a member	
HELENSVILLE PONY CLUB MEMBER:	Y/N	of the Helensville A&P Association?	Y/N
OTHER (if) PONY CLUB MEMBER:		_____	

By signing the application, I have read and understood the terms and conditions between the Association and the Key holder.

SIGNED: _____ DATE: _____

Please sign and return to PO Box 23, HELENSVILLE 0840 an invoice will be issued with options to pay with internet banking to **ANZ A/C No 06-0254-0158414-00** (using your invoice number as reference and "key number" in particulars).

<u>STANDARD KEY HOLDERS:</u>	<u>PONY CLUB MEMBERS:</u>	<u>PREMIUM KEY HOLDERS / TRAINERS:</u>
\$132.00 (incl Gst) per year (\$11 per month)	\$120 (incl Gst) per year (\$10 per month)	\$216 (incl Gst) per year (\$18 per month)

\$57.50 refundable bond applies to all keys issued. Refunded when keys returned. *

In case of a lost key being replaced, the bond for the lost key is forfeited and a new bond for the new key would be payable.

**Inactivity on account in two subsequent years automatically forfeits bond paid to unreturned keys.*

OFFICE USE ONLY:			Checked:		
Key number:			KEY RETURN:		
Invoice number:			Date returned:		
Date issued:			Bond returned:		