

BUILDING AND GROUND HIRE FEES

All prices include GST

Hall:	\$200 per day/night
Events Ground fee:	\$280 per day/night
Camping/Ground fee – Group:	\$10 per tent / caravan*
Full Showgrounds:	\$400 per event day

Extra's:

Grounds Rubbish Bin hire:	\$50
Set up / Clean up days:	\$50
Cleaner hire:	\$100
Refundable bond:	\$500
<i>(applicable to building hires)</i>	

* Use of grounds are not exclusive

For hourly rates or repeating events please contact the office for a quote.

Please note: For evening events, all music must be turned off by 12:30am and vacated by 1am.

Hall hire includes use of 15x 8-10 seat trestle tables and 50 chairs. Kitchen has one standard electric oven, one microwave oven, two medium size fridges. Hirers are responsible for collection and disposal of rubbish unless otherwise agreed.

HIRE AGREEMENT

BETWEEN: AGRICULTURAL & PASTORAL ASSOCIATION ("the Association")

AND: ("the Hirer"), signatory on the attached contact form.

The Association shall make available to the Hirer the grounds and facilities there on at 63 Railway Street, Helensville ("the Showgrounds") and the Hirer hereby agrees to use the Showgrounds on the following terms and conditions:

1. The Hirer shall have the use of the Showgrounds on the applied for date.
2. All necessary keys will be allocated for the buildings by the Association to the Hirer and shall be returned.
3. All rubbish will be removed from the grounds and pavilion. A clean up fee will be deducted from any bond paid to the Association if the Showgrounds are left in an unclean condition.
4. All power points must be turned off and the main switchboard is not to be tampered with.
5. All water taps including the taps above the men's urinals must be turned off.
6. All windows and doors must be left secure.
7. The Pavilion must be swept out and all toilets must be cleaned including the container in the women's toilets.
8. NO vehicles to park on the racetrack.
9. No unauthorised use of or camping on the grounds without prior approval. Offending persons or organisations will be removed and/or charged the appropriate fees.
10. Nothing to be placed on kitchen walls, kitchen must be cleaned in the same condition as found.
11. NO smoking in any buildings.
12. All music must be turned off by 12:30am, the building vacated by 1:00am. All music/sound must not be excessive.
13. NO property is to be altered/dismantled/damaged in any way. The Association reserves the right to repair any damage done by the hirer or their associates and to recover the cost from the hirer for any repairs over and above any bond amount already collected.
14. **Whenever possible the association encourages the use of plastic and cans to reduce the risk of broken glass on the grounds. All broken glass must be collected up by the hirer and disposed of in the appropriate way.**
15. The Association shall not be held liable in any manner whatsoever for any loss, damage or injury incurred or sustained by the Hirer arising from the use by the Hirer of the Showgrounds.
16. If alcohol is to be sold or supplied during the period of Hire the Hirer must obtain a Special Liquor Licence from the Auckland Council. It is the Hirer's responsibility to comply with all relevant licencing obligations.
17. The Association undertakes to use its best endeavours to comply with the Health and Safety Act 2015 and its amendments.
18. The Hirer hereby acknowledges and agrees that violation of any of these conditions may result in the loss of the bond and preclude the Hirer from any hire of the Showgrounds in the future. The Helensville A & P Association Executive Committee's decision will be final in any disputes.
19. Hire of grounds to individual private functions are available but **exclude 18th to 21st birthday celebrations.**

Please complete the attached hire form, thereby agreeing to the terms as set out for the hirer.



PO Box 23 Helensville 0840 Ph: 09 420 7572 E-mail: info@helensvilleshow.co.nz www.helensvilleshow.co.nz www.facebook.com/HelensvilleShow

HIRER CONTACT DETAILS (Booking)

NAME OF HIRER: _____

ADDRESS OF HIRER: _____

POSTCODE _____

PHONE (HM): _____

PHONE (BUS): _____

MOBILE: _____

E-MAIL: _____

DATE OF HIRE: _____

PURPOSE OF HIRE/TYPE OF EVENT: _____

SIGNED (HIRER) _____

By signing the hire contact details, the hirer hereby agrees to the terms as set out in the hire agreement

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Office use only

Total to pay: _____ Total paid: _____ Date: _____

Bond to pay: _____ Bond paid: _____ Date: _____

Key Issued Date: _____ Key returned date: _____

Bond returned: _____ Bond returned date: _____

Notes: _____